

**Rochester and Byrness Parish Council**  
<https://www.rochesterandbyrness-pc.org.uk/>

The Annual Parish Meeting will be held at 7.00pm on  
Tuesday 26 May, 2026 at Byrness Village Hall

This is a meeting of the electors of the parish, all and any of whom are welcome to put forward ideas for consideration and ask questions about issues affecting the community.

Such persons only as are registered as local government electors for the parish will be entitled to vote at the meeting, but the meeting will be open to the public during the proceedings unless the Parish Meeting by resolution otherwise direct.

Yours sincerely  
Susan Chapman

**AGENDA**

1. Chair's report
2. Public questions, comments or resolutions

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**The Annual Parish Council Meeting**

(to be held immediately following the Annual Parish Meeting)

1. Attendance
2. Apologies
3. Declarations of Interest in items on the agenda.
4. Minutes of the Parish Council Annual General Meeting held 13 May, 2025
5. Election of
  - a) Chair
  - b) Vice-Chair (optional)
6. Appointment of Parish Council Representatives
  - a) Byrness Village Hall
  - b) Rochester Village Hall
  - c) Playpark
7. Review and agree
  - a) Standing Orders / Financial Regulations
  - b) Risk Register
  - c) Code of Conduct
  - d) Safe Guarding policy
  - e) Donation policy
  - f) Civility & Respect Pledge